

**Manchester Health and Wellbeing Board
Report for Resolution**

Report to: Manchester Health and Wellbeing Board – 9 December 2020

Subject: COVID-19 Governance Update

Report of: Director of Public Health (DPH)

Summary

This report provides a brief update on the revised governance arrangements to incorporate the plans for delivering the Mass Vaccination and other COVID-19 programmes in Manchester.

Recommendations

The Board is asked to:

- 1) Note the report;
 - 2) Approve the governance arrangements for the delivery of the Manchester Mass vaccination Programme as set out in section 2
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Board Priority(s) Addressed:

Health and Wellbeing Strategy priority	Summary of contribution to the strategy
Getting the youngest people in our communities off to the best start	The COVID-19 pandemic has had a major impact on the delivery of all Board priorities and as part of the ongoing recovery work plans are being developed to address inequalities.
Improving people's mental health and wellbeing	
Bringing people into employment and ensuring good work for all	
Enabling people to keep well and live independently as they grow older	
Turning round the lives of troubled families as part of the Confident and Achieving Manchester programme	
One health and care system – right care, right place, right time	
Self-care	

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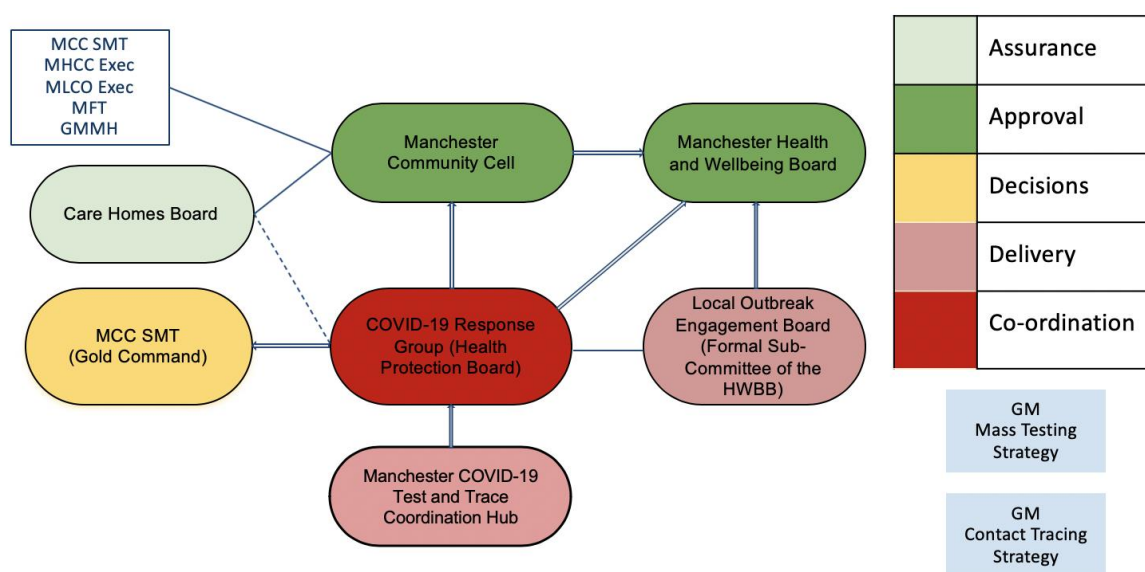
Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy, please contact one of the contact officers above.

1. Introduction

- 1.1 In March the Board agreed the revised terms of reference for the Manchester Health Protection Group (renamed Manchester COVID-19 Response Group) and these were updated again in July when the Board approved the Local Prevention and Response Plan. The membership of the COVID-19 Response Group is currently being reviewed in recognition of changes to the key workstreams and additional programmes of work.
- 1.2 The Local Prevention and Response Plan also described the relationship between all the various groups under the overarching governance of the Health and Wellbeing Board (see Figure 1 below).

Figure 1: Governance Structure Chart



Forum	Information	Relationship to COVID-19 Response Group
COVID-19 Response Group	<ul style="list-style-type: none"> • Chaired by DPH • Fulfills the role of the Health Protection Group for Test and Trace • Provides oversight on the COVID-19 Prevention and Response Plan (Outbreak Plan) 	<ul style="list-style-type: none"> • N/A
Manchester Community Cell	<ul style="list-style-type: none"> • Chaired by MHCC's CAO • Overall responsibility for the Community COVID-19 Response for the City of Manchester 	<ul style="list-style-type: none"> • COVID-19 Response Group reports directly into the Community Cell on its key workstreams, including Test and Trace
Health & Wellbeing Board	<ul style="list-style-type: none"> • Statutory Board of the Council (with MHCC membership) • Fulfills the role of the Local Outbreak Engagement Board by establishing a formal sub-committee. • Overall responsibility for the COVID-19 Prevention and Response Plan (Outbreak Plan) 	<ul style="list-style-type: none"> • COVID-19 Response Group will submit the COVID-19 Prevention and Response Plan (Outbreak Plan) to the Board for initial approval, as well as any subsequent proposed changes.
Local Outbreak Engagement Board	<ul style="list-style-type: none"> • Formal Sub-Committee of the Health & Wellbeing Board, Chair by MCC's Executive Member for Adult Health and Wellbeing • Focus on communication and engagement with the general public, to develop local support to implementing the steps necessary to reduce the risk of spread of COVID-19. 	<ul style="list-style-type: none"> • COVID-19 Response Group will play an advisory role for the Board.
MCC SMT	<ul style="list-style-type: none"> • Manchester City Council's Senior Management Team. • Statutory Officers with delegated decision making powers. 	<ul style="list-style-type: none"> • Acts as Gold Command for the COVID-19 Response Group. • COVID-19 Response Group to refer any consequence management decisions for approval by statutory officers, using their delegated powers where appropriate.
COVID-19 Test & Trace Coordination Hub	<ul style="list-style-type: none"> • Responsible for the oversight and implementation of the Test and Trace Programme Plan 	<ul style="list-style-type: none"> • Reports directly into the COVID-19 Response Group on the Test and Trace Programme.

1.3 The COVID-19 Test and Trace Hub has recently taken on the specific responsibility for the delivery of the Targeted Testing at Scale (TTaS) Programme in Manchester and the DPH now chairs weekly task group meetings.

1.4 However the most significant development in recent weeks relates to the availability of a safe and effective vaccine that will be delivered through a co-ordinated national programme. This will be one of the largest and most complex programmes ever undertaken and there needs to be effective governance at all levels (i.e. national, regional, sub-regional and local). The next section sets out how the programme will be governed in Manchester.

2. Manchester COVID-19 Mass Vaccination Task Group

2.1 Purpose of Group

The purpose of the Task Group is to monitor and assure the delivery of the COVID-19 Mass Vaccination Programme

2.2 Responsibilities

- Provide the main forum for the coordination of planning and delivery activities related to the Programme. A programme management approach has been adopted, whereby the standardised approach adopted is the use of highlight reports by both the programme and by workstreams to communicate progress and barriers to delivery.

- Share intelligence and information, emerging locally, regionally and/or nationally that will impact upon the delivery of the Programme.
- Identify and clarify the main risks and issues that are impacting upon delivery, that need escalating up through the governance structure for mitigation or resolution.

2.3 Programme Management

A Programme Management Office (PMO) has been established to support the delivery of the programme in Manchester. All workstreams are represented at the Task Group by the workstream lead and/or their deputy and the workstreams including cross cutting issues are set out below (see Figure 2).

The lead roles for the Programme are:

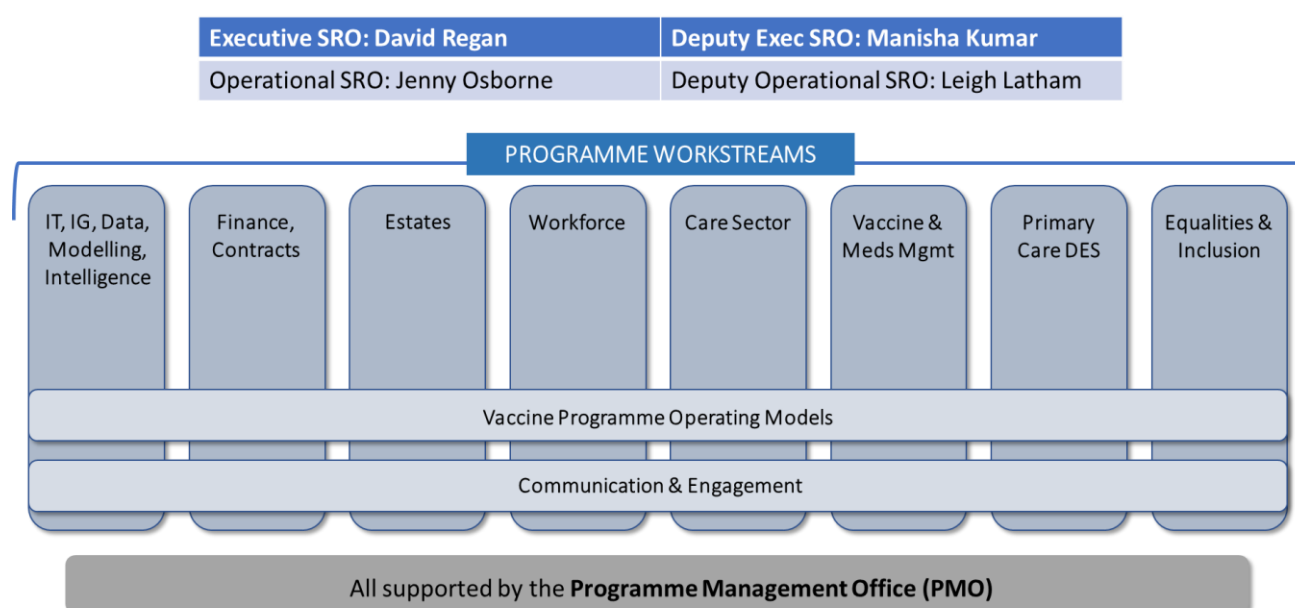
David Regan, Director of Public Health, Executive SRO

Dr Manisha Kumar, Medical Director MHCC, Clinical Lead and Deputy SRO

Jenny Osborne, Strategic Lead Public Health, Operational SRO

Leigh Latham, Director of Planning MHCC, Deputy Operational SRO

Figure 2; Manchester Mass Vaccination Programme



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2.4 Programme Governance

The proposed governance for the Programme is set out in Figure 3 . It highlights the important overarching role of the Health and Wellbeing Board given the partnership approach that will be required for the effective delivery of the Programme. The Manchester COVID-19 response Group which has met weekly since the start of the pandemic will continue to ensure there is a co-ordinated approach across all COVID-19 programmes through the Manchester 12 Point Plan.

Figure 3: Governance of the Manchester Mass Vaccination Programme

COVID-19 Mass Vaccination Programme Governance (as at 24/11/20)

